

# Guidelines for Submission of Proposals for Individual Papers or Panel Sessions

1. **Individual Paper.** You may submit a proposal for an individual 20-minute paper on any Mediterranean topic or theme. Papers accepted for presentation will be placed in a 3 or 4-person two-hour session, grouped thematically, with a designated session chair who will briefly introduce speakers and facilitate discussion. Submit a 150-word abstract in English for your proposed paper, a list of up to five key words describing your paper, a one-page CV, your name, institution, email, regular address, and phone number. We are always in need of panel chairs to introduce speakers and facilitate discussion. When you submit your individual paper proposal, you will be asked whether you are interested in being considered to chair a panel.

2. **Panel Session.** You may submit a proposal for a complete four-paper session or round table panel on any Mediterranean topic or theme. Sessions are two hours and typically include four papers, each lasting twenty minutes, a chair, and an optional commentator. (For examples of paper, round-table panels, and session topics, and the range of subjects, see programs from previous congresses available on our website [www.mediterraneanstudies.org](http://www.mediterraneanstudies.org) ) Given the challenge of finding an ample number of rooms at the conference venue, we strongly encourage submission of 4-paper sessions. If you submit a 3-paper session, the organizers reserve the right to add a fourth paper on a related topic from the general call for papers. If your participants fail to register by the deadline, the Program Committee will replace them with other papers on a related topic. Submit a 150-word abstract in English for each paper, and a one-page CV for each participant, including chairs and commentators, as well as each participant's name, institution, email, regular address, and phone number. Proposals for complete sessions or roundtables need to include the chair's name.

**3. Deadline for Submissions and Notification of Acceptance.** The deadline for preliminary submissions is March 1, 2024. Submissions received after March 1, but before April 15, will be considered if space is available in the program. Submissions are reviewed by the program committee on a continuing rolling basis. Notification about the status of a paper can generally be expected within two weeks of submission.

**4. Language of Presentation.** If you are giving your paper in a language other than English, please contact the program committee chair and submit your title and abstract in both English and the language in which you will be presenting.

**5. Dates of Congress.** The MSA will hold paper sessions on Wednesday, Thursday, and Friday, May 29-31, 2024. Friday is a full conference day, and you should not plan to travel before Saturday morning unless you are certain that your paper is not on Friday afternoon. We will still honor special time requests for medical, religious, or other serious reasons if the request is made by March 1, 2024. The conference program with the schedule of papers will be posted by early April.

**6. Remote Participation.** We strive to offer a rich and stimulating in-person conference for participants. However, we recognize that there may be exceptional cases where a participant is unable to attend in person. In such cases, participants should notify the program committee as soon as possible, and before April 15, 2024, so that accommodations for remote participation can be arranged.

**7. Submission of Proposals.** All proposals for individual papers or panel sessions must be submitted through the MSA website: <https://www.mediterraneanstudies.org>.